

**HARBISON COMMUNITY ASSOCIATION  
"ZOOM" MEETING OF THE BOARD OF DIRECTORS  
May 26, 2020**

**Note: Due to the COVID-19 Virus, the HCA Community Center has been closed since late March. In view of the concerns surrounding the COVID-19 Virus, the HCA Board decided to hold a brief discussion by way of a Zoom Video Conference Call on the above date – to discuss tentative plans for re-opening. This was not a meeting in which Motions were made – but a time for Staff to brief the Board on current DHEC and / or CDC Guidelines pertaining to re-opening Pools, Camp, etc. The Video Conference allowed communication among the Board Members while maintaining the required "social distancing" guidelines.**

Board Members present were Mr. Hank West (President), Mrs. June Cannon (Vice President / Secretary), Mr. Ozzie Nagler, Mr. Terry Helsley, Mr. Stan Seabrook, Mr. Tom Brower, Ms. Julie Lucas. Absent: Ms. Tia Schafer, Mrs. Mackenzie Fontaine. Association Staff Members in attendance were Mr. Dave Grove, Mrs. Danell Gunter, Ms. Betty Brooks.

Executive Director Dave Grove explained that based on current South Carolina DHEC and CDC guidelines, it would be necessary to cancel our plans for having a Summer Camp for kids, which had been tentatively scheduled for 10 weeks, beginning in early June, 2020. We did not have the facilities to provide the required "social distancing" – and other requirements needed to accommodate up to approximately 85 kids, based on prior years attendance. The safety of the children and our employees were our foremost concern – so we are notifying parents that there will be no Summer Camp this year.

While the Board was obviously disappointed, all agreed that under the current conditions, cancellation of Summer Camp was the best option.

Danell Gunter explained to the Board that DHEC had stipulated specific practices that must be followed on re-opening any Public Pool and as such, it was Staff's recommendation that we re-open the Pool and Weight Rooms on Wednesday, July 8, 2020. We plan to have some "Soft" openings prior to that date – or rehearsals – with actual HCA Members volunteering. Basically, it will be a phased – in approach, with a limited number of participants (example: 6 in the Pool ) each hour, followed by a 15 minute period in which we sanitize and then the same number of participants for the next hour. Initially, the Center will be open M-F from 9:00am – 5:00pm. Participants will have to register for a time slot, their temperature will be taken as they enter the Center and they will sign a new Liability Waiver form. Prior to and during the "Soft" trial runs, Staff will be establishing protocols with revisions as needed, so when the Center is re-opened on July 8<sup>th</sup>., hopefully – it will be a smooth re-opening.

Ms. Brooks stated that all planning and discussions to date focused on providing the most feasible safe environment for Members and Employees.

Staff explained that Members calling in seemed to understand and appreciate steps being taken by the Association. The Board concurred.

Some discussion centered on the best way to conduct the Board's next Regular Board Meeting on June 30, 2020 – whether it could be a "Zoom" Meeting with Members or whether it could be an actual Meeting in the Gym. Due to the current social distance guidelines, it appears that only approximately 25-30 total individuals could be in the gym at any one time. Minus the Board Members and some Staff, only 12-15 Members could be present. Several Board Members expressed their concerns about an actual Meeting due to the COVID-19 Virus guidelines, as they preferred a "Zoom" Meeting. Staff will review the options and get back with the Board prior to the date with a

recommendation. Members will be notified by mid-July of the Board's decision on what type of Meeting will be held and how they can participate.

Dave Grove  
Executive Director