

**HARBISON COMMUNITY ASSOCIATION
MINUTES TO THE MEETING OF THE BOARD OF DIRECTORS
June 19, 2020**

Note: Due to the COVID-19 Virus, the HCA Community Center has been closed since late March. The HCA Board decided to hold a Special Meeting by way of a Zoom Video Conference to discuss extending the due date of payment of Assessments, currently due by June 30, 2020. The Video Conference allowed communication among the Board Members while maintaining the required "social distancing" guidelines.

Board Members present were Mr. Hank West (President), Mrs. June Cannon (Vice President / Secretary), Mr. Ozzie Nagler, Mr. Terry Helsley, Mrs. Mackenzie Fontaine, Ms. Julie Lucas. Absent: Ms. Tia Schafer, Mr. Tom Brower, Mr. Stan Seabrook. Association Staff Member in attendance was Mr. Dave Grove.

A quorum being present for the meeting, Mr. West called the Meeting to order at 6:00pm.

New Business:

Mr. West explained that currently, all assessments are due by June 30, 2020. Per discussion with Dave Grove, some Owners had been calling the Finance Department asking if there would be an extension of the due date, citing various reasons but all related to the current COVID-19 Virus situation. It was noted that the Community Center closed March 17 and is tentatively scheduled to re-open on July 8, nearly four months later. It was revealed that the IRS had extended the deadline for paying taxes from April 16 to sometime in July. According to some accounts in the newspapers and on TV, it appeared that many organizations were either extending due dates for several months, forgiving rent for several months or other methods to show consideration for the impact the Virus is having on families.

After some discussion of the issue, Mrs. Cannon Motioned that the Board extend the deadline for paying 2020 assessments from June 30, 2020 to October 31, 2020; Ms. Lucas seconded and the Motion passed with a vote of 6 for, 0 against; 3 absent (Mr. Brower, Mr. Seabrook, Mrs. Schafer).

Regarding other business, Mr. West stated that the Regular Board Meeting scheduled for June 30, 2020 at 6:00pm in the Gym will allow several HCA Board Members who can not attend in person – to participate by "ZOOM" and due to social distance guidelines, a maximum of 15 Members will be allowed to participate in person – in the Gym. This information had been placed on the HCA web site and 15 residents had readily volunteered to attend in person. Assuming social distance type guidelines are still recommended or required, future Board Meetings may involve a combination of some Members attending in person and other Members participating by "Zoom" or other video techniques.

After some discussion of the current statistics involving the COVID-19 Virus, Mr. Nagler expressed concern about the safety of residents and employees attending the Regular Board Meeting scheduled for June 30th. at 6:00pm. Discussion involved the various known methods that the COVID-19 spreads and the risks involved in people concentrating in groups. He Motioned that the format of the scheduled meeting be changed to a "Zoom" type Meeting which would allow a greater number of participants in lieu of the few Members allowed to attend in person, out of concern for everyone's safety and while Mr. Helsley seconded, the Motion failed to carry. Some Members had already requested Staff to attend the next Meeting so it was the Board's belief that it was too late to change the format but going forward,

"Zoom" type Meetings, video conferencing or other means in which HCA Members can participate without actually being present, may become the standard.

Adjournment:

Hearing no additional business, Mrs. Cannon Motioned that the Meeting be adjourned, Mr. Nagler seconded, and the Motion passed with a vote of 6 for, 0 against, 3 absent (Mr. Brower, Mr. Seabrook, Mrs. Schafer.) 7:19pm

June Cannon

Vice President / Secretary