

**HARBISON COMMUNITY ASSOCIATION  
MINUTES TO THE MEETING OF THE BOARD OF DIRECTORS  
August 25, 2015**

The Harbison Community Association Board of Directors held a Regular Meeting on Tuesday, August 25, 2015. Members present were Mr. Hank West (President), Mrs. June Cannon (Vice President / Secretary), Mr. Ozzie Nagler, Mr. Tom Brower, Mr. Terry Helsley, Mr. Stan Seabrook. Absent - Mr. Dick Flythe, Mrs. Leah Hardy, Mrs. Irene Metz (Treasurer). Association Staff Members in attendance were Mr. Dave Grove, Mr. Ray Cloutier. Resident Ike McCravy attended.

A quorum being present for the meeting, Mr. West called the meeting to order at 6:03pm.

**Approval of Minutes - Board Meeting – July 28, 2015**

Mr. Nagler moved the Minutes be approved, Mr. Brower seconded and the motion was passed with a vote of 6 for, 0 against, 3 absent (Mr. Flythe, Mrs. Hardy and Mrs. Metz).

**Resident Input**

Resident Ike McCravy expressed his concerns about portions of the concrete pathways not being maintained on a regular basis. He suggested that it was time to look at outsourcing some of the work - because he knew HCA had a limited maintenance crew. Board Member Hank West stated that HCA was currently looking into contracting out some landscaping work. Mr. West, Mrs. Cannon, Mr. Seabrook all indicated that they supported the outsourcing concept.

**DDRC Report**

Mr. Nagler presented the following DDRC Report:

- \* Salsarita's Fresh Cantina, signage, approved - 275 Park Terrace Drive - Park Terrace Crossing (Academy Sports, etal.)
- \* Sam's Club, repainting, signage, approved - 350 Harbison Blvd.

**RDRC Report**

Mr. Cloutier presented the following RDRC Report:

- \* Re-painting, approved, Timberpoint Court (Archers Courts), 07/29/15
- \* Fence, approved, Cape Flattery Court (Beacon Hill), 08/12/15
- \* Screened porch, approved, Forest Fern Road (off Shadowpine / Piney Woods Rd.), 08/12/15
- \* Fence, approved, College View Court (Archers Courts), 08/20/15

**OLD BUSINESS**

Dave Grove briefly explained that during the period when the Community was closed for repairs (week of 8/16 - 22) contractors re-worked 4 shower stalls in the Women's Locker Room, 1 shower stall and floor drain in the Men's Locker, repaired the pool floor. In addition, HCA employees painted restrooms, cleaned and touched-up with paint. It was a very productive week.

### **New Business**

Dave Grove mentioned that the Board would be discussing long range planning for HCA and Residents / Members had been encouraged to express their thoughts to the Staff and / or Board Members. This would be ongoing planning and probably a subject for all future Meetings.

Discussion followed regarding the current financial condition of the Association. Dave Grove distributed material to the Board which showed that the Association's position is financially sound with procedures being practiced that show continuous improvement.

There being no additional business matters to be addressed, President Hank West asked for a Motion to go into Executive Session.

### **Executive Session**

Mrs. Cannon Motioned that the Board move into Executive Session to discuss personnel matters. Mr. Brower seconded, and the motion passed with a vote of 6 for, 0 against, 3 absent (Mr. Flythe, Mrs. Hardy, Mrs. Metz). 6:50pm.

Mrs. Cannon Motioned the Board reconvene Open Session, Mr. Helsley seconded, and the motion passed with a vote of 6 for, 0 against, 3 absent (Mr. Flythe, Mrs. Hardy, Mrs. Metz). 8:50pmpm

Mr. West announced that the Board had approved an extension of the Executive Director's Contract (Dave Grove) thru December 31, 2017.

### **Adjournment**

Hearing no additional business, Mr. Brower made a Motion that the meeting be adjourned. Mrs. Cannon seconded, and the Motion passed with 6 for, 0 against, 3 absent (Mr. Flythe, Mrs. Hardy and Mrs. Metz). Meeting adjourned 9:04pm.

June Cannon  
Vice President / Secretary